



NAHEP

INSTITUTIONAL DEVELOPMENT PLAN
National Agricultural Higher Education Project
Sri Karan Narendra Agriculture University
Jobner-303329, Distt. Jaipur (Rajasthan)



Phone: 01425-254022; Email ID: pi.nahep@sknau.ac.in

No: SKNAU/NAHEP/Proc./2022-23/65

Date-03/03/2023

Activity No.: IN-SKNAU - JOBNER-179311-CW-RFQ/Renovation of cage house, glass house, poly house

To,

PROSPECTIVE SUPPLIERS

SUBJECT: INVITATION FOR QUOTATIONS FOR WORK OF RENOVATION OF CAGE HOUSE, GLASS HOUSE, POLY HOUSE AT SKNCOA, JOBNER.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following works: -

| Sr. No. | Brief Description of the Works | Approximate value of Works (Rs.) (Lakhs) | Period of Completion |
|---------|---|--|----------------------|
| 1 | Renovation of cage house, glass house, poly house | 8.00 | 15 Days |

2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.

3. To assist you in the preparation of your quotation, we are enclosing the following:

i. **Detailed quotation proforma with Technical Specifications;**


ii. Instructions to Bidders (in two sections).

iii. Draft Contract Agreement format which will be used for finalizing the agreement for this Contract.

4. **You are requested to provide your offer latest by 11:00 AM on 13/03/2023.**

5. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at **02.30 PM on 13/03/2023** in the office of IDP-NAHEP, SKNAU, Jobner.

6. We look forward to receiving your quotations and thank you for your interest in this project.


PI, IDP-NAHEP
Sri Karan Narendra Agriculture University,
Jobner-Jaipur

INSTRUCTIONS TO BIDDERS

SECTION – A

1. Scope of Works

The Principal Investigator, IDP-NAHEP, SKNAU Jobner invites quotations for the works as detailed in the table given below:

| Sr. No. | Brief Description of the Works | Approximate value of Works (Rs.) (Lakhs) | Period of Completion |
|---------|---|--|----------------------|
| 1 | Renovation of cage house, glass house, poly house | 8.00 | 15 Days |

The successful bidder will be expected to complete the works by the intended completion date specified above.

2. **Qualification of the bidder:** The bidder shall provide qualification information which shall include: -

- a. Total monetary value of similar kind of works performed for each year of the last 3 years (i.e. FY 2019-20, 2020-21 and 2021-22)
- b. Income tax clearance certificate from the concerned IT circle;
- c. Report on his financial standing; and
- d. Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount in each case.

3. To qualify for award of the contract the bidder: -

- a. should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 5,00,000.00 in the last three years;

4. **Bid Price**

- a. The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d. The rates should be quoted in Indian Rupees only.

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5. Submission of Quotations

- 5.1. The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.
- 5.2. The quotation submitted by the bidder shall comprise the following: -
 - a. **Quotation in the format given in Section B; and**
 - b. **Qualification information form given in Section B duly completed.**
- 5.3. The bidder shall seal the quotation in an envelope addressed to the **Principal Investigator, IDP-NAHEP, SKNAU, Jobner**. The envelope will also bear the following identification:
 - Quotation for **“Renovation of cage house, glass house, poly house”**.
 - **Do not open before 02.30 PM on 13/03/2023.**
- 5.4. Quotations must be received in the office of **IDP-NAHEP, SKNAU, Jobner** not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
- 5.5. Any quotation received after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

7. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

8. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

9. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. meet the qualification criteria specified in clause 3 above;
- b. are properly signed; and
- c. conform to the terms and conditions, specifications and drawings without material deviations.
- d. Quotations will be evaluated for all items together.

10. Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

- 10.1. Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 10.2. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.
- 10.3. The Successful Bidder has to complete the work within the stipulated time given in the work order. If Bidder fails to execute the work within the given time then liquidated damage @0.05% per day will be deducted from the total contract value.
- 10.4. The quantity mentioned in the quotation proforma can be increased or decreased as per the actual requirement.

11. Performance Security

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the **PI, IDP-NAHEP, SKNAU, Jobner** the performance security (bank draft in favor of the Employer) for an amount equivalent of 3% of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.

12. Period of Maintenance:

The "Period of Maintenance" for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

SECTION - B

1. **Format for Qualification Information.**
- * 2. **Format for Submission of Quotation.**
3. **Format of Letter of Acceptance**

QUALIFICATION INFORMATION

1 For Individual Bidders

1.1 Principal place of business: _____

Power of attorney of signatory of Quotation.
[Attach copy]

1.2 Total value of similar kind of work performed in the last three years (in Rs. Lakhs)

| | |
|--|---------------|
| | 2019-20 _____ |
| | 2020-21 _____ |
| | 2021-22 _____ |

1.3 Work performed as prime contractor/Vendor (in the same name) on works of a similar nature over the last three years.

| <u>Project Name</u> | <u>Name of Employer</u> | <u>Description of work</u> | <u>Contract No.</u> | <u>Value of contract (Rs.Lakhs)</u> | <u>Date of issue of work order</u> | <u>Stipulated period of completion</u> | <u>Actual date of completion</u> | <u>Remarks explaining reasons for delay and work completed</u> |
|---------------------|-------------------------|----------------------------|---------------------|-------------------------------------|------------------------------------|--|----------------------------------|--|
| | | | | | | | | |

Existing commitments and on-going works:

| <u>Description of Work</u> | <u>Place & State</u> | <u>Contract No. & Date</u> | <u>Value of Contract (Rs. Lakh)</u> | <u>Stipulated period of completion</u> | <u>Value of works* remaining to be completed (Rs. Lakhs)</u> | <u>Anticipated date of completion</u> |
|----------------------------|--------------------------|--------------------------------|-------------------------------------|--|--|---------------------------------------|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | | | | | |

1.4 Proposed subcontracts and firms involved.

| Sections of the works | Value of Sub-contract | Sub-contractor (name & address) | Experience in similar work |
|-----------------------|-----------------------|---------------------------------|----------------------------|
| * | * | * | * |
| | * | * | |
| * | * | * | * |
| | * | * | |
| * | * | * | * |
| | * | * | |

1.5 Evidence of access to financial resources to meet the requirements of working capital : cash in hand, lines of credit, etc. List them below and attach copies of support documents.

1.6 Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the Employer.

1.7 Information on litigation history in which the Bidder is involved.

| Other party(ies) | Employer | Cause of dispute | Amount involved | Remarks showing present status |
|------------------|----------|------------------|-----------------|--------------------------------|
| | | | | |

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QUOTATION PROFORMA

Name of Work: Renovation of cage house, glass house and polyhouse at SKNCOA, Jobner

Details of Work: The firm has to supply and install all the items mentioned below for renovation of different polyhouses, cage houses and glass houses installed in different departments of SKN College of Agriculture, jobner

Location: Department of Plant Pathology (A)

| Sr. No. | Type of Greenhouse | Approximate Dimensions | Material Required | Specifications | Approx. Qty. | Unit Rate including GST (Rs.) | Total Cost Including GST (RS.) |
|----------------------|---------------------|------------------------------|---|--|--------------|-------------------------------|--------------------------------|
| 1 | Polyhouse (Nos. 1) | L - 12 m, W - 9 m | Polythene sheet for polyhouse | UV stabilized polythene sheet of 200 microns with anti virus, anti sulphur, anti dust, UV blocking | 145 Sq. M. | Rs./Sq. m. | |
| | | | Aluminet Screen | 50% shading | 120 Sq. M. | Rs./Sq. m. | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Instllation and fixing charges | ... | ... | Rs. | |
| 2 | Cage House (Nos. 1) | L - 12 m, W - 7 m, H - 2.5 m | Insect Net | 40 Mesh, White/Green | 200 Sq. M. | Rs./Sq. m. | |
| | | | 25*25 mm GI Net | 25*25 mm Mesh | 200 Sq. M. | Rs./Sq. m. | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Paint | Green/Silver/White | 10 liter | Rs./Liter | |
| | | | Instllation, painting and fixing charges | ... | ... | Rs. | |
| Sub-Total (A) | | | | | | | |

Location: Department of Plant Breeding and Genetics (B)

| Sr. No. | Type of Greenhouse | Approximate Dimensions | Material Required | Specifications | Qty. | Unit Rate (Rs.) | Total Cost Including GST (RS.) |
|----------------------|---------------------|------------------------|---|--|------------|-------------------|--------------------------------|
| 1 | Polyhouse (Nos. 2) | L - 12 m, W - 8 m | Polythene sheet for polyhouse | UV stabilized polythene sheet of 200 microns with anti virus, anti sulphur, anti dust, UV blocking | 410 Sq. M. | Rs./Sq. m. | |
| | | | Aluminet Screen | 50% shading | 225 Sq. M. | Rs./Sq. m. | |
| | | | Insect Net | 40 Mesh, White/Green | 250 Sq. M. | Rs./Sq. m. | |
| | | | GI Pipes | GI pipe for main column, side column and other parts of polyhouse as per requirement | 400 kg | Rs./kg | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Instllation and fixing charges | ... | ... | Rs. | |
| 2 | Cage House (Nos. 1) | L - 22 m, W - 10 m | Insect Net | 40 Mesh, White/Green | 600 Sq. M. | Rs./Sq. m. | |
| | | | GI Net | 10*10 mm wire Mesh | 600 Sq. M. | Rs./Sq. m. | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Paint | Green/Silver/White | 10 liter | Rs./Liter | |
| | | | Instllation, painting and fixing charges | ... | ... | Rs. | |
| Sub-Total (B) | | | | | | | |

Location: Department of Entomology (C)

| Sr. No. | Type of Greenhouse | Approximate Dimensions | Material Required | Specifications | Qty. | Unit Rate (Rs.) | Total Cost Including GST (RS.) |
|----------------------|---------------------|------------------------|---|--------------------|------------|-------------------|--------------------------------|
| 1 | Cage House (Nos. 1) | L - 9.5 m, W - 6.5 m | 25*25 mm GI Net | 25*25 mm Mesh | 160 Sq. M. | Rs./Sq. m. | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Paint | Green/Silver/White | 10 liter | Rs./Liter | |
| | | | Instllation, painting and fixing charges | ... | ... | Rs. | |
| Sub-Total (C) | | | | | | | |

Location: Department of Plant Physiology (D)

| Sr. No. | Type of Greenhouse | Approximate Dimensions | Material Required | Specifications | Qty. | Unit Rate (Rs.) | Total Cost Including GST (RS.) |
|----------------------|---------------------|------------------------|---|----------------------|------------|-------------------|--------------------------------|
| 1 | Cage House (Nos. 1) | L - 13.7 m, W - 6.5 m | Insect Net | 40 Mesh, White/Green | 200 Sq. M. | Rs./Sq. m. | |
| | | | Accessories like MS flats, wires, screws, Nut-Bolts and other miscellaneous items | ... | 50 kg | Rs./kg | |
| | | | Paint | Green/Silver/White | 10 liter | Rs./Liter | |
| | | | Instllation, painting and fixing charges | ... | ... | Rs. | |
| Sub-Total (D) | | | | | | | |

| |
|------------------------------|
| GRAND-TOTAL (A+B+C+D) |
|------------------------------|

Signature of Authorised Person with date

Name of Firm:

Address of Firm:

Name of Bidder:

**LETTER OF ACCEPTANCE
CUM NOTICE TO PROCEED WITH THE WORK**

(LETTERHEAD OF THE EMPLOYER)

Dated : _____

To : _____ [Name and address of the Contractor]

Dear Sirs,

This is to notify you that your Quotation dated _____ for execution of the _____ for the contract price of Rupees _____ [amount in words and figures], is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs. _____ (equivalent to 3% of the contract price) within 15 days of the receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour of(Employer) shall be valid till the expiry of the period of maintenance i.e. upto _____. Failure to furnish the Performance Security will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than _____ under the instructions of the Engineer, _____ and ensure its completion within the contract period.

With the issuance of this acceptance letter and your furnishing the Performance Security, contract for the above said work stands concluded.

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Yours faithfully,

**Authorized Signature
Name and title of Signatory**

Draft Agreement form

ARTICLES OF AGREEMENT

This deed of agreement is made in the form of agreement on _____ day _____ month _____ 2023 _____, between _____ the _____ (Employer) or his authorized representative (hereinafter referred to as the first party) and _____ (Name of the Contractor), S/O _____ resident of _____ (hereinafter referred to as the second party), to execute the work of _____ (hereinafter referred to as works) on the following terms and conditions.

2. Cost of the Contract

The total cost of the works (hereinafter referred to as the "total cost") is Rs. _____ as reflected in Annexure - 1.

3.1 Payments under its contract:

100 % payments to the second party for the work will be released by the first party after satisfactory completion of work.

3.2 Payments will be made by the first party on the second party submitting an invoice for an equivalent amount.

4. Completion time

The works should be completed in _____ (months/weeks/days) from the date of this Agreement. In exceptional circumstances, the time period stated in this clause may be extended in writing by mutual consent of both the parties.

5. If any of the compensation events mentioned below would prevent the work being completed by the intended completion date, the first party will decide on the intended completion date being extended by a suitable period:

- a) The first party does not give access to the site or a part thereof by the agreed period.
- b) The first party orders a delay or does not issue completed drawings, specifications or instructions for execution of the work on time.
- c) Ground conditions are substantially more adverse than could reasonably have been assumed before issue of letter of acceptance and from information provided to second party or from visual inspection of the site.
- d) Payments due to the second party are delayed without reason.

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- e) Certification for stage completion of the work is delayed unreasonably.
6. Any willful delay on the part of the second party in completing the construction within the stipulated period will render him liable to pay liquidated damages. @ Rs. * _____ per day which will be deducted from payments due to him. The first party may cancel the contract and take recourse to such other action as deemed appropriate once the total amount of liquidated damages exceeds 2 % of the contract amount.

(Note : The amount of liquidated damages per day should be determined at 0.05 % of the contract value of the works and indicated here).

7. **Securities**

The Performance Security shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank or surety acceptable to the Employer. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee.

8. **Termination**

8.1 The Employer may terminate the Contract if the other party causes a fundamental breach of the Contract.

8.2 Fundamental breaches of Contract include, but shall not be limited to the following:

- (a) The contractor stops work for 28 days and the stoppage has not been authorized by the employer;
- (b) The Contractor has become bankrupt or goes into liquidation other than for a reconstruction or amalgamation;

8.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

8.4 If the Contract is terminated the Contractor shall stop work immediately, make the Site safe and secure and leave the Site as soon as reasonably possible.

9. **Dispute settlement**

If over the works, any dispute arises between the two parties, relating to any aspects of this Agreement, the parties shall first attempt to settle the dispute through mutual and amicable consultation.

In the event of agreement not being reached, the matter will be referred for arbitration by a Sole Arbitrator not below the level of retired Superintending Engineer, PWD to be appointed by the first party. The Arbitration will be conducted in accordance with the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties.

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